

Money Order Instructions

You can purchase a money order at most bank or financial institution within the United States. The cost of a money order is usually under \$2, plus amount of the money order, i.e. \$410. This amount must be payable in U.S. currency. Do NOT send your money order separate from the application the money order is for. Your money order should be included with your other application materials.

NOTE: Some offices no longer accept money orders or cashier's checks. Please see the USCIS Fee Payment News page for updates (<https://www.uscis.gov/forms/uscis-updates-fee-payment-system-used-field-offices>)

Filling Out a Money Order

1. In the "Pay to" section, enter U.S. Department of Homeland Security. Do not enter abbreviations such as USDHS or DHS.
2. In the "Memo/Payment For" section, you should include your SEVIS ID number. You can find your SEVIS number on
3. In the bottom right corner, you should sign your name in the "From" section.
4. If the money order asks for the purchaser's address, you should be sure to include the address that you have written on question number #5 on the I-765 form.
5. You will also want to keep the receipt portion of the money order for your records as that is the only way you can track your payment.
6. Do NOT sign the back of the money order. Leave that portion entirely blank.

Below is an example of a money order from Western Union:



THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD UP TO LIGHT TO VIEW

WESTERN UNION WU **MONEY ORDER**
WESTERN UNION FINANCIAL SERVICES INC. - ISSUER - Englewood, Colorado
Payable at Wells Fargo Bank Grand Junction - Downtown, N.A., Grand Junction, Colorado

17-556768855

A 115617 D 072417
T 1542 13
175567688558 L 007777 \$ 1.00

PAY EXACTLY ONE DOLLAR AND NO CENTS

PAY TO THE ORDER OF **U.S. Department of Homeland Security** **N00123456789** (Your SEVIS ID)

Your U.S. Mailing Address _____

PURCHASER'S SIGNATURE
PURCHASER BY SIGNING YOU AGREE TO THE TERMS ON THE REVERSE SIDE

Locations in Knoxville, TN where money orders can be purchased

- United States Postal Service, 501 W Main Street, Knoxville, TN – USPS Money Order
- Publix, 2429 University Commons Ways, Knoxville, TN – Western Union
- Food City, 1950 Western Avenue, Knoxville, TN – Western Union
- CVS, 2800 Broadway, Knoxville, TN – MoneyGram