

**EXPORT CONTROL ATTESTATION for H-1/O-1 Employee**  
**The University of Tennessee, Knoxville**

Due to U.S. Department of Homeland Security policy, effective in February 2011, this form must be completed and signed before The University of Tennessee can file an H-1B or O-1 petition on behalf of a current or prospective employee. Part I must be signed by employee's supervisor and Department Head. The form must then be sent to the appropriate Export Control Office listed below. **Please attach a photocopy of the completed and signed H-1B Request form.** The Export Control Officer will then complete and sign Part II and forward the form to the UT Center for International Education. If the form has not been signed, The Center for International Education will not file an H-1B petition with the U.S. Department of Homeland Security. Please call the appropriate Export Control Officer if there are any questions.

**Export Control Offices:**

UT Knoxville: Office of Research, 107 Blount Hall, 1534 White Ave.; 974-0232  
Institute of Agriculture: Experiment Station, 103 Morgan Hall, 2621 Morgan Circle Drive; 974-4203  
College of Veterinary Medicine: Office of the Dean, Room A102, 2407 River Drive; 974-7262

**PART I To be completed and signed by BOTH Supervisor and Department Head**

1. Employee Name: \_\_\_\_\_
2. Personnel Number (if any) \_\_\_\_\_
3. Country of Birth: \_\_\_\_\_
4. Country of Citizenship: \_\_\_\_\_
5. Department which will employ this person: \_\_\_\_\_
6. Will this employee participate in research involving any materials, technology, or services listed on the EAR/Commerce Control List (strong dual use) ([http://www.access.gpo.gov/bis/ear/ear\\_data.html](http://www.access.gpo.gov/bis/ear/ear_data.html)) or the ITAR/U.S. Munitions list ([http://www.pmdtc.state.gov/regulations\\_laws/itar\\_official.html](http://www.pmdtc.state.gov/regulations_laws/itar_official.html)) or otherwise specifically designed, developed, configured, modified or adapted for military or space-based applications?  

\_\_\_\_\_ Yes                      \_\_\_\_\_ No
7. List all university accounts that will be used to pay this employee: \_\_\_\_\_

- I certify that this information is correct.
- This department will prevent access by this employee to any controlled technology or technical data until and unless The University has the required license or other authorization to release it to the employee.
- This department will consult the Export Control Officer before employing this person on any account not listed above.

Signature of employee's supervisor	Name (printed)	E-Mail	Date
Signature of Department Head	Name (printed)	E-mail	Date

**PART II To be completed by UT Export Control Office**

With respect to the technology or technical data The University will release or otherwise provide access to the employee listed above, I certify that I have reviewed the Export Administration Regulations (EAR) and the International Traffic in Arms Regulations (ITAR) and I have determined that:

- A license is not required from either U.S. Department of Commerce or the U.S. Department of State to release such technology or technical data to the employee
- A license is required from the U.S. Department of Commerce and/or the Department of State to release such technology to the employee
- The University has received the required license or other authorization to release to the employee

**The University will prevent access to any controlled technology or technical data by the employee until and unless The University has received the required license or other authorization to release it to the employee.**

Signature of Export Control Officer	Name (Typed/Printed)	
E-Mail	Telephone	Date